



CITY COUNCIL MEETING
City Hall—Council Chambers, 3989 Central Ave NE
Monday, January 08, 2024
6:00 PM

Mayor
Amada Márquez Simula
Councilmembers
Connie Buesgens
Kt Jacobs
Rachel James
Justice Spriggs
Interim City Manager
Kevin Hansen

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting ID **286 466 516 904**, Passcode **cjnZoS**. For questions please call the Administration Department at 763-706-3610. Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

WELCOME/CALL TO ORDER/ROLL CALL

MISSION STATEMENT

Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag: "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all,"

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

- A. MWMO (Mississippi Watershed Management Organization) Informational Presentation.**

CONSENT AGENDA

These items are considered to be routine by the City Council and will be enacted as part of the consent agenda by one motion. Items removed from the Consent Agenda approval will be taken up as the next order of business. (The City Council will make a motion to approve the Consent Agenda following the statement of all items.)

- 1. Approve December 11, 2023 City Council Meeting Minutes.**
Motion: Move to approve the December 11, 2023 City Council meeting minutes.
- 2. Accept November 14, 2023 Sustainability Commission Minutes.**
MOTION: Move to accept the November 14, 2023 Sustainability Commission minutes.

3. **Accept the November 8, 2023 Youth Commission Meeting Minutes.**
MOTION: Move to accept the November 8, 2023 Youth Commission meeting minutes.
4. **Accept December 6, 2023 Library Board Minutes.**
MOTION: Move to Accept the Library Board Minutes from December 6, 2023.
5. **Consideration of Resolution 2024-03, Designating official depositories for the City of Columbia Heights.**
MOTION: Move to waive the reading of Resolution 2024-03, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2024-03, being a resolution designating official depositories for the City of Columbia Heights.
6. **Adopt Resolution 2024-04, Accept Certain Donations Received by the City of Columbia Heights.**
MOTION: Move to waive the reading of Resolution 2024-04, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2024-04, being a resolution accept certain donations received by the City of Columbia Heights.
7. **Adopt Resolution 2024-05, Designating City Council Liaison and Council President Appointments for 2024.**
MOTION: Motion to waive the reading of Resolution 2024-05, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2024-05, Appointing Liaisons to City Boards & Commissions and External Boards.
8. **Adopt Resolution 2024-06, Designating Election Judges and Election Judge Salaries for the 2024 Municipal Special Election.**
MOTION: Move to waive the reading of Resolution No. 2024-06, there being ample copies available to the public.
MOTION: Motion to adopt Resolution No. 2024-06, approving the designation of elections judges and election judge salaries for the 2024 Municipal Special Election.
9. **Designation of Legal News Paper for 2024.**
MOTION: Move to designate Life as the City of Columbia Heights official legal newspaper for 2024.
10. **Public Works Blanket Orders for 2024 Purchases.**
MOTION: Move to authorize staff to process blanket purchase orders in an amount not to exceed the 2024 budget amounts for:
 - De-icing salt for salt/sanding operations.
 - Fuel (unleaded and diesel) for City vehicles.
 - Bituminous asphalt for patching/paving city streets and alleys.
 - Curb stop and service repairs for delinquent accounts and foreclosed properties.

- 11. Capital Equipment Replacement of Unit #250: 4x4 7.3 Liter Cab and Chassis.**
MOTION: Move to authorize the purchase of one (1) 2024 Ford F-550 XLT 4x4 7.3 Liter cab and chassis of the State of Minnesota Purchasing contract from Midway Ford in the amount of \$67,421.67.
- 12. Rental Occupancy Licenses for Approval.**
MOTION: Move to approve the items listed for rental housing license applications for January 8, 2024, in that they have met the requirements of the Property Maintenance Code.
- 13. License Agenda.**
MOTION: Move to approve the items as listed on the business license agenda for January 8th 2024, as presented.
- 14. Review of Bills.**
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$2,680,493.27.

PUBLIC HEARINGS

This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

- 15. Consideration of Resolution 2023-76, and 2023-77 regarding the revocation of the license to operate rental units within the city of Columbia Heights against the rental property at 4144 Quincy Street NE for failure to meet the requirements of the Residential Maintenance Codes.**
MOTION: Move to close the public hearing and waive the reading of Resolution 2023-76, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2023-76, being a Resolution of the City Council of the city of Columbia Heights approving revocation, pursuant to City Code, of the rental license listed.

MOTION: Move to close the public hearing and waive the reading of Resolution 2023-77, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2023-77, being a Resolution of the City Council of the city of Columbia Heights approving revocation, pursuant to City Code, of the rental license listed.

ITEMS FOR CONSIDERATION

16. Authorize the Purchase of a Station Alerting System (PHOENIX G-2 ALERTING SYSTEM) and Associated Installation Costs for the System in the Fire Department.

MOTION: Authorize the mayor and acting City manager to enter into an agreement with US Digital Designs for a G-2 fire station alerting system and installation.

Ordinances and Resolutions

17. Consideration of a Rental License Exemption for 4721 Chatham Rd NE

MOTION: Move to waive the reading of Resolution 2024-001, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-001, a resolution approving the single-family rental exemption request for the rental application at 4721 Chatham Rd NE, Columbia Heights, MN 55421.

18. Consideration of Resolution 2024-02, being a Resolution to Authorize Participation in Xcel Energy Partners in Energy Program.

MOTION: Move to waive the reading of Resolution 2024-02, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-02, a resolution approving the Partners in Energy Program.

Bid Considerations

New Business and Reports

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

COMMUNITY FORUM

The Community Forum is the public's opportunity to address the Council regarding any matter that has not had a public hearing earlier in the meeting.

Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk.

Once called to the podium, the speaker should state their name and connection to Columbia Heights.

Speakers attending virtually should send a request to speak as well as their address and connection to Columbia Heights to the moderator using the chat function and wait to be called on to speak.

When speaking, virtual attendees should turn their camera on.

All speakers should limit their comments to five (5) minutes.

Personal attacks, threats, the use of profanity, and other disrespectful comments are prohibited.

The City Council will listen to the public comments, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.